

## HOUSE CLEANING CHECKLIST

**METICULOUS FULL-SERVICE CLEANING PROCESS:** Thorough cleaning process **INCLUDES** all services performed during Regular Service cleanings AND natural / general cleaning supplies, plus the following at client request:

### Full-Service Cleanings

- Dust Bookshelves
- Vacuum / Clean door facings, hinges, trim, and frames
- Sanitize light switch and plug plates
- Clean window ledges, sills, and locks
- Vacuum / Clean chair rails
- Clean light fixtures
- Clean kitchen & bathroom interior/exterior cabinet doors
- Clean glass sliding doors and/or French doors
- Vacuum area rugs, remove, and replace after floor is dry
- Dust / Wipe artificial and live plants
- Sanitize telephones
- Vacuum lamp shades and bulbs
- Vacuum furniture and pillows
- Dust / Vacuum vents/registers (if accessible)
- Vacuum under beds and furniture (if accessible)

### Regular Service Cleanings

#### **WHOLE AREA**

- Dust furniture
- Dust/Clean TVs (front, back, and cords)
- Dust knickknacks (pick up and dust under)
- Remove cobwebs
- Vacuum carpets and stairs
- Damp-wipe banister
- Dust ceiling fans and light fixtures
- Clean mirrors and glass surfaces
- Dust light fixtures
- Dust Wall Hangings
- Clean prints on Sliding Doors
- Remove garbage and clean/reline waste baskets
- Vacuum, Edge, and Steam mop floors
- Laundry Room:
  - Damp-wipe Washer and Dryer
  - Vacuum / Edge / Steam mop floor
  - Vacuum in-between machines

#### **IN THE BATHROOMS**

- Clean/sanitize and dry Sink(s)
- Damp-wipe and dry items on Vanity
- Clean/sanitize and dry Tub, shelves, soap dish, tract, and shower head
- Clean/sanitize and dry Shower, door, frame, tract, and glass
- Toilets (interior/exterior, including behind and water line)
- Dust and Clean mirrors
- Dust vanity light fixtures and bulbs (as needed)
- Micro-fiber/polish fixtures
- Clean toothbrush holder and soap dish
- Clean/sanitize baseboards (near toilet)
- Clean light switch/plug switches
- Spot clean and dry Vanity facings (as needed)
- Damp-wipe and dry scale
- Vacuum exhaust fan (if accessible)
- Damp-wipe and dry Towel and TP racks
- Remove Cobwebs
- Remove debris from drains
- Clean Medicine Cabinet exterior and ledge
- Vacuum, edge, and steam mop Floor

#### **IN THE KITCHEN**

- Clean/sanitize and dry counter tops and backsplash, moving all countertop appliances
- Clean inside/outside microwave
- Spot clean and dry cabinet facings (as needed)
- Clean and dry major appliance exteriors and top
  - Refrigerator
  - Dishwasher
  - Oven
  - Stove (including drip pans, burner grates, control knobs)
- Polish stainless steel surfaces
- Polish glass stove top
- Clean glass (oven / microwave)
- Clean/sanitize sinks
- Damp-wipe and dry small appliances & counter items
- Damp-wipe and dry Table and chairs (legs, backs, and rails)
- Vacuum, Edge, and Steam mop floor (including pantry)

## ***OTHER SERVICES TO CONSIDER***

- Inside refrigerator / freezer or oven: \$15-30
- Small appliances
- Windows with sills interior & exterior (1-story)
- Windows without sills interior & exterior (1-story)
- Move furniture
- Vacuum furniture
- Scrub kitchen / baths grout
- Polish furniture
- Polish leather
- Stainless Steel Polish
- Wood floor cleaning
- Polish granite counter tops
- Polish woodwork or silver
- Polish woodwork baseboards
- Carpet cleaning (heated steam-clean method):
  - \$155-\$175 for most one-story homes  
(includes stain removal)
  - \$180-\$225 for most 2-story homes  
(includes stain removal)
- Move-Ins / Move-Outs
- Before / After Party Cleaning and Party Assistance
- Rental Property Cleaning Services: The average rate for a 1 BR / 1 BA apartment is \$195. This includes inside refrigerator/oven and inside windows (up to 20 panes).
- Spring and Fall House Cleaning
- Holiday and Special Occasions Cleaning
- Wash / Dry / Put Away Dishes
- Errand assistance

## **PRIVATE HOUSEHOLDS**

- WEEKLY / BI-WEEKLY / TRI-WEEKLY / BI-MONTHLY / MONTHLY / ONE-TIME***
- DEEP CLEANS: HOURLY RATE (based on layers to be removed) + MINIMAL SUPPLY / MATERIAL CHARGE***

**VACATION HOMES**: Call / Email for on-site quote

**REALTORS**: Call / Email for on-site quote

## **COMPUTER TECH REPAIR**:

- \$45/hour (non-client)***
- \$35/hour (current clients)***

**HOME WATCH SERVICE**: Call / Email for on-site quote

## **CAT SITTING SERVICE**:

- \$20/visit (30 minutes) includes:***  
*feed, water, clean litter, play time / brush, bring in mail,  
put garbage out to curb, turn lights on/off, water plants*

## **COMMERCIAL / BUSINESS / CORPORATE ACCOUNTS**:

Call / Email for on-site quote